

ELECTRONIC USE POLICY - USER ACKNOWLEDGEMENT

I acknowledge that I have received, read, and understand the St. Mary of the Annunciation School, 4 Myrtle St., Melrose MA 02176 (School) Electronic Use Policy. I understand that the School has the right to change these policies from time to time. I acknowledge that at times the School may test policy compliance and understanding without notice. I also understand and agree that any violation of these policies may lead to disciplinary action, up to and including termination of employment by the School or loss of business relationships with the School, with or without notice.

- ☐ I am an employee, intern, or volunteer, working for the School
- ☐ I am a contractor or vendor working for the School (also complete section 2)

Signature

Name (please print)

Date

Section 2: This section is for vendors and contractors:

Name of Company or Affiliation

Address

Phone Number

Signed User acknowledgements should be returned to the Principal.